



U. S. Department of Justice

Office of the United States Trustee District of New Mexico

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UST NOTICE TO PRACTITIONERS

JANUARY 24, 2005

TRANSMITTAL OF PLEADINGS, MOTIONS, OBJECTIONS, AND OTHER PAPERS TO THE UNITED STATES TRUSTEE

This is a reminder to practitioners that under Bankruptcy Rule 9034, copies of documents filed in pending bankruptcy proceedings are **required** to be served on the U.S. Trustee. Currently, the U.S. Trustee is **not** accepting electronic service. Conventional service of hard copies **by mail** or hand delivery is still required. Included in this requirement are Chapter 11 monthly operating reports, which some practitioners have not been providing to this office.

Having said the above, under Rule 5005(b)(3), the U.S. Trustee may request that certain categories of documents not be transmitted. Accordingly, the following **NEED NOT BE SERVED** on the United States Trustee:

1. Petitions
2. Bankruptcy cover sheets
3. Creditor matrixes
4. Schedules and statements of financial affairs
5. Amendments to the foregoing
6. Motions to lift stay - in Chapters 7,12, and13
7. Chapter 13 plans
8. Proofs of claim - any chapter
9. Discovery in adversary proceedings in which the U.S. Trustee is not a party.

Your cooperation in complying with the above will be sincerely appreciated. Please direct any questions or comments regarding this reminder to Ron Andazola, Assistant United States Trustee, or Leonard Martinez-Metzgar, Trial Attorney at 505-248-6544.